



कुलसचिव कार्यालय / निबन्धक कार्यालय / Office of the Registrar  
भारतीय अभियांत्रिकी विज्ञान एवं प्रौद्योगिकी संस्थान, शिवपुर  
ভারতীয় প্রকৌশল বিজ্ঞান এবং প্রযুক্তিবিদ্যা প্রতিষ্ঠান, শিবপুর  
**INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR**  
**AN INSTITUTE OF NATIONAL IMPORTANCE**

---

No.: RMS/395/24

Date: 17<sup>th</sup> September, 2024

Notice

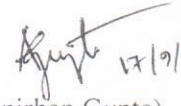
This is for information to all concerned that employees (teaching and non-teaching) are requested to submit individual application (with documents) for counting of past services within 15 days from the issuance of this notification. All pending cases of counting past services of the employees will be scrutinized and compiled together before placing for consideration of the BoG.

Employees, who have already submitted applications for that purpose, may kindly confirm from Office of the Registrar (AR, Admin.) or by sending an email to: ar.akm@iiests.ac.in

Sd/-  
(Prof. Anirban Gupta)  
Registrar (Acting)

Copy forwarded for information and necessary action to:

1. PS to the Director
2. All Deans/Heads of the Departments/Schools/Centres
3. All Officers
4. Record Section
5. Institute website
6. File copy

  
(Prof. Anirban Gupta)  
Registrar (Acting)